



Meeting Minutes - Public
October 3, 2007
5:00 pm EDT

Commissioners on Call: PS Turocy, PJ Sexton, G Gardner, K Walsh, D Gregory, S Willeford, M Anderson, D Kaiser, K Herth; Office Staff – DL Caruthers

- 1. Questions for Review/Response** – Two questions were reviewed with responses accepted with minor revisions.
 - Academic Major in Athletic Training
 - Standard B3.62
- 2. CAATE Meeting Minutes Reviewed**
 - **September 5, 2007 Conference Call:** The minutes were reviewed and accepted as written.
- 3. Policy for Use of CAATE Logo**

The Board of Certification granted permission to use the CAATE logo as a designated link on their website and similar courtesy will be permitted, if requested by other sponsoring organizations.
- 4. Extending Term for Two Commissioners**
 - To ensure continuity in experience on CAATE Commission, the terms of Greg Gardner and Katie Walsh were extended one year until June 30, 2009. Paula Turocy and Pat Sexton's terms end June 2008.
- 5. CAATE Executive Director Committee Update**

Search Committee: Dr. Doug Gregory (Chair), Eve Becker-Doyle, Denise Fandel, Herb Amato and David Kaiser presented overview of position search process for Executive Director. Executive Director job description, evaluation

form to be used with applicants, the timeline for the process, and the position announcement were review and discussed. Final drafts will be presented for a vote in November 2007. The CAATE also discussed the recommendations by the Committee for posting the advertisements.

6. Upcoming CAATE Elections

Nominees for the upcoming CAATE Leadership Election, to be held during the November 10, 2007 Strategic Planning meeting in Pittsburgh, are Chair Candidates Greg Gardner and Katie Walsh and Vice-Chair Candidates are Greg Gardner, Katie Walsh, and Sean Willeford. According to CAATE Policy & Procedures, election of Commission Officers are not public.

With the pending departure of Paula Turocy and Pat Sexton after the July 2008 meeting, two Commission positions will be open for the first public election in January 2008. Each CAATE-accredited ATEP will be authorized one vote for each vacancy. Biographical sketches of each Commission candidate will be provided to ATEPs for consideration in advance of the election. Commissioner-elects will be asked to attend the February 2008 meeting, be required to attend the July 2008 meeting, and officially will begin their terms July 31, 2008.

According to CAATE Policy & Procedures, only members of the CAATE Review Committee and/or Annual Report Committee are eligible for a position on the Commission. The candidates for the two vacant positions are William Biddington, Carl Cramer, Micki Cuppett, and David Middlemas.

7. On-Line Tracking Product

The proposed NATA ATEP on-line generated report system was discussed, and pending final review of the product, the CAATE agreed to permit the use of a non-mandatory replacement for the current NATA matrix (excel spread sheet) if it is similar enough to the existing tool and if the content is vetted to assure that the content is complete and includes all required NATA Competencies and Proficiencies.

8. Legal Counsel

The CAATE has requested legal counsel review of potential liabilities associated with discovery of illegal activities during CAATE review processes.

9. Meeting adjourned at approximately 6:45 pm EDT.