

**JRC-AT Conference Call
June 20, 2006
7:00 pm EDT
Minutes**

Committee minutes

ATTENDEES: Paula Turocy, Pat Sexton, Katie Walsh, Sally Perkins, Greg Gardner, Mia Griggs, MD

- 1. Questions and Responses**
 - **G#36 (Standard G1.8)**
 - **G#37, Program Closing**
 - **G#38 (Standards A3 and A4)**
 - **G#39 (Standards B1.1 thru B1.3)**

- 2. CAATE Ethics and Professional Standards Committee – Appointment of Kimberly S. Peer for a 3-year term beginning July 1, 2006 was approved. Paula Turocy will create and disseminate charges for each of the CAATE Committees.**

- 3. Minutes from May 16, 2006 conference call approved.**

- 4. CAATE Site Visitor Training Workshop (Atlanta) Update: Paula Turocy complimented all Committee members involved with the SV workshops which trained 104 site visitors with the CAATE Standards and new on-site format. Greg Gardner, Site Visit Committee (SVC) chair, was charged to develop scenarios for use in next workshop, and the SVC will develop assessment instrument for site visits (PSQ). The SVC members also were charged to begin revising and updating the site visitor quiz and create a cadre of questions for more randomization in future quizzes. Site Visitors must pass a quiz related to the Standards prior to attending a site visitor workshop and in order to be considered for a site visit assignment.**

- 5. NATA Strategic Plan Update: Paula Turocy will continue to communicate with NATA Board of Director liaison to the JRC-AT/CAATE, Barrie Steele, on matters related to the NATA Strategic Plan. The JRC-AT/CAATE has requested to be a part of the discussions, along with an appropriate BOC representative, on topics/strategic planning agenda items that relate to educational matters and accreditation issues, and also suggested that data be gathered on these educational topics before any decisions are finalized.**

- 6. World Federation Inquiry: Paula Turocy was invited to speak with the leadership of WF about the concept of international accreditation. The BOC is conducting an international survey, for the WF, to determine comparability between countries; some are using CAATE/JRC-AT template to establish their own programs, so may be possible for students from other countries to take the BOC exam in the future.**

- 7. California State Systems concerns: Paula Turocy reported concerns developing in the California State system regarding the Standards related to the “major**

requirement". The CAATE reaffirmed its position that the Standards must be abided by, in total, by all CAATE-accredited programs.

Katie Walsh requested time be set aside at the July meeting to formulate policy on what will occur with programs not having the major

8. CAATE Policy & Procedure Manual update: Terms of Invoicing will be changed from NET 30 days to NET 60 days, and if payment not received by due date on invoice, programs will be placed on Admin Probation

Pat Sexton recommended any CAATE liaison going to another meeting (e.g. CAATE Committees, BOC, ASPA) must provide a written report back to the Commission on meeting

Paula Turocy continues to work on finalizing insurance requirements for the CAATE

9. Update on CAATE Bylaws and Legal Counsel: Paula Turocy working on finalizing Legal Counsel, will notify Committee when completed.

10. Preparations for upcoming July 13-15, 2006 CAATE meeting

11. Update on Shaw University: Paula Turocy reported ongoing dialogue with University regarding one graduate's lack of eligibility with the BOC; CAAHEP has received all communications on this matter.

12. Additional CAAHEP update: Reconsideration letters must request information originally requested and not change during the course of reconsideration and thereafter on those items that remain non-compliant.

13. Confidentiality Statements must be signed by all CAATE Committee members who will not be at the meeting in July, as well as all site visitors.

14. Paula Turocy suggested the CAATE reimburse its members for some expenses when attending meetings such as the NATA as CAATE business is often conducted. No action was taken at this time.

15. It was noted that this conference call is the last meeting of the JRC-AT.

The meeting (call) ended at 8:20 pm EDT.