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ome Annual Report Review History			
Annual Report Review 2014			
Annual Report Review - Commission D	ecision		
CAATE Commission has reviewed your Annual Report and	d voted to Accept your Annual Report with no	further action 06-12-2015. Click	to see the Review.
Annual Report 2015		After log in, st	art by clicking on the
Directory information (Faculty, Clinical Sites and Prec Report.	ceptors), Profile, Officials and Student Infi	Annua	l Report tab.
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Eacuty Profiles		,	xt Started
Preceptor Profiles			Not Started
Annual Report			
Section I: General Program Information			Not Started
Section II: Applicants & Enrollment			Not Started
Section III: Faculty			Not Started
Section IV: Program Operations			Not Started
Section V: Outcomes			Not Started
Section VI. Access to Information and Compliance			Not Started

SUBMIT to CAATE button will become available after all sections have status Complete.

Home Users Profile Officials Students Directory Self Study	File Cabinet Accreditation Annu	al Rpt Curriculum Benchmark Sub	Change Email He	elp	
Faculty Clinical Sites Preceptors					
Clinical Site Profiles					
Please create a profile for each clinic that the progran information allows for summary analysis each year. Ple	n uses for clinical experience, c ease be as accurate as possibl	lerkships, internships and/or ext le in completing the profiles.	ernships. The c	apture of this	
When all required fields for each Clinic have been cor section, i.e., when there are no more Clinics for you to Clinics or edit existing profiles. If you want to make ad will unlock. Make your edits or additions, then click <u>Ma</u>	mpleted, you will see a <u>Mark as</u> o add. A new link will appear, <u>M</u> ditions or changes, and ark as Complete agair	<u>s Complete</u> link below. Click this ark as In Progress, and the sy	s link when you stem will not all	are finished with th ow you to enter new system	ıe ₩ rstem
Search	Search	entry		,	
View All Clinical Site Profiles Add Clinical Site Profile					
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Please Note: The # of preceptors column is pre-popul editable within the Clinical Site Table.	ated and calculated based on t	the information provided within p	preceptor profile	s. This column is n	iot
NAME	# OF PRECEPTOR(S)	ТҮРЕ	STATUS	ACTION	
Ithaca Physical Therapy Clinic	1	Rehabilitation/Therapy Clinic	In Progress	View/Edit Delete	
Mid- Michigan Bone and Joint Orthopedics	1	Other	In Progress	View/Edit Delete	
St. Louis Family Clinic	1	Physician Clinic	In Progress	View/Edit Delete	

The Directory tabs (Faculty, Clinical Sites and Preceptors) have been prepopulated with previously submitted data. This will make the completion process easier. However, you must review each entry and update necessary information. Also, CAATE has added new required fields, so you must review each entry and click the "Save" button illustrated below.

ame: Alex Mo	ontoye		
Name:			
First Name	~~~~~	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
Role(s): (Se	lect all that app	y)	
🗖 Program D	Director		
Clinical Ec	lucation Coordinator		
Medical Di	rector		
Assistant/	Associate Dean		
🔲 Head Athle	etic Trainer		
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Home Users Profile Officials Students Directory Self Study File Cabinet Accreditation Annual Rpt Curriculum Benchmark S	iub Change Email Help
Faculty Clinical Sites Preceptors	
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Initis site provides student clinical experiences with the following populations (Select all that a	քքնչյ.
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Non-Sports Patient Population Non-Orthogodic Conditions	
✓ Other	
Warning: Please specify other	
5 The site is:	
◯ Hands-On	
© Observation	
Both Hands-On and Observation	
Employer Only - No students	
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
<ul> <li>Yes</li> <li>Facility is externally accredited (e.g. Joint Commission, HFAP, etc?)</li> </ul>	
No	
© N/A	
Warning "Please complete	
If no, please explain:	
9 Individual with Administrative Authority for Signature:	
First Name	
James	
Last Name	Some action is see -!-
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Physical Therapist	

Preceptor Profile In accordance with Standards 3 and 37, all preceptors at all clinical sites involving either patient care or observation-only experience need to be Preceptor Directory for the Annual Report. Please ensure that you have included all preceptors who are supervising your students at all clinical Star Star Star Star Star Star Star Star	Preceptor Profile In accordance with Standards 3 and 37, all preceptors at all clinical sites involving either patient care or observation-only experience neec Preceptor Directory for the Annual Report. Please ensure that you have included all preceptors who are supervising your students at all c Is/Was Preceptor active for the reporting year? Name: First Name Last Name Last Name Credentials: (list all heath care credentials) Credentials: (list all heath care credentials) Preceptor Training: (most recent training date) *All preceptors must be trained. If preceptor has not been trained, I Back Meter, Reseaucht all preceptors by reseaucht and that glupschedus will need a receptor. If you entered 17/12014 on a morule report (as directed), you will need to change this date for this reporting period (due October 15, 2015) since this standard was in ede 20 Maximum Number of Students this Preceptor Supervises at any given time:					
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Clinical Site Profiles	
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Annual Report Review 2014	
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After you've updated the Directories, you can start the Annual Report sections.

Please note that the annual report sections will be prepopulated with the information you submitted the previous year. These must be updated prior to clicking on the "SAVE", "NEXT" or "PREVIOUS" buttons. These buttons will save your data. The system won't know if it is new data or previous year data.

Home Annual Report Review History

## Section II: Applicants & Enrollment

(1) Please answer all questions for the reporting period. (2) All fields are required, so you must answer all questions. (3) You can tab from question to question. (4) Many questions with yes/no choices ask you to complete a text field if you answer yes. You must enter text in this field for the system to recognize your answer as complete. (5) Some questions ask you for numbers. For these, enter zero rather than leaving an entry empty. (6) You can complete the survey in several sittings. Just remember to click Save or Next at the end of every page to save what you have done. (7) Error and warning messages will be displayed both within the survey and on the top of every survey page. (8) Incomplete sections will be noted section by section on the Annual Report tab. (9) When all sections are complete, you will see a Submit button on the Home tab. Click this button to submit your report to CAATE.

III Please indicate which admission	on process the program uses:	
O Direct (student is directly admitted	to program when admitted to institution)	n lande strukter de strukte strukter i bruke strukter i strukter i strukter i strukter i strukter i strukter i
Secondary (secondary application	and admission process is used by the program)	
20		
<b>II.3</b> For the slots indicated in quest	ion II.2, what was the number of completed applica	ations for admission to the program?
numbers before submitting.	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
IIII   Please indicate the number of the number o	male and female students (as self-identified by the s	student) enrolled in the program during the
Note: Enter numbers only. The tota numbers entered for question II.6).	l of the numbers entered should equal the head count of your p	rogram, including all locations (total of the
Male		
15		
13		
The total number of students shound numbers before submitting.	d be equal to the total number of students enrolled, which	was provided in question II.6. Please check these
Comments: for further explana	tion of any question, please indicate the question n	umber before the explanation.
Please remember that	t these fields are prepopulated with	last year's data. Before
CICKING ON ANY OF LIFE	se narrous, hiedse ne sare <b>y</b> ou ve uh	ualeu liie uala.
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Annual Report Review - Commission Decision	
CAATE Commission has reviewed your Annual Report and voted to Accept your Annual Report with no furth	her action 06-12-2015. Click here to see the Review.
Annual Report 2015	
Directory information (Faculty, Clinical Sites and Preceptors), Profile, Officials and Student Informa Report.	ation must be updated prior to submitting your Annual
Please complete the following sections for this year's Annual Report. Please take a few minutes to a you complete your Report, the table below will show your progress as <b>Not Started</b> , <b>In Progress</b> Submit button will appear on the Annual Report tab. You must click the Submit button in order to completing and submitting your Annual Report is on or before <b>Oct 15, 2015</b> .	read the directions at the beginning of every section as or <b>Complete</b> . When all sections are <b>Complete</b> a omplete the submission process. The deadline for
Congratulations, your program's annual report appears to be complete.	
Please click the below check box to see the Submit button.	
Lick the Submit to CAALE button below to submit your annual report to CAALE.	
Click the Submit to CAATE button below to Submit your annual report to CAATE.	STATUS
Section	STATUS
Section Secti	STATUS Complete
Sitck the Submit to CAATE button below to submit your annual report to CAATE Click the Submit to CAATE button below to submit your annual report to CAATE.  Section Section Eaculty Profiles Preceptor Profiles	STATUS Complete Complete
Section Secti	Complete Complete
Section I: General Program Information	Complete Complete Complete
Section I: General Program Information Section II: Applicants & Enrollment	STATUS Complete Complete Complete Complete Complete Complete
Section II: Applicants & Enrollment Section II: Applicants & Enrollment Section II: Faculty Section II: F	STATUS Complete Complete Complete Complete Complete Complete
Section II: Faculty Secti	STATUS Complete Complete Complete Complete Complete Complete Complete Complete
Section II: Faculty Secti	STATUS Complete Complete Complete Complete Complete Complete Complete Complete Complete

After all the sections have been completed, check the box to confirm you've updated the Directory information, and submit to the CAATE.