



Review Committee Charter

CAATE Vision	Advancing clinical practice and improving health care outcomes through promotion of excellence in athletic training education.
CAATE Mission	Serving the public and profession by establishing and ensuring compliance with accreditation standards that facilitate quality outcomes, continuous improvement, innovation and diversity to enhance athletic training education.
CAATE Values	<ul style="list-style-type: none"> • Accountability • Integrity • Leadership • Transparency • Excellence • Collaborative
Committee Purpose	The purpose of the Review Committee is to coordinate with Peer-Review colleagues to prepare comprehensive reports following Peer Review visits, for all program levels (professional, post-professional, and residency/fellowship) for both quality assurance and quality improvement purposes, and to review rejoinders and progress reports.
Committee Role	<ul style="list-style-type: none"> • Work with Peer Review Team to prepare reports • Review rejoinders • Review progress reports • Report final decisions on compliance/noncompliance with the standards
Committee Responsibilities	<p>The Chair of the Committee is charged specifically with the following duties:</p> <ul style="list-style-type: none"> • Keeping the CAATE President apprised of the substantive issues under consideration by the Committee, and reporting in writing to the Executive Committee within seven days of the Committee action, any policy decision or recommendation which may require Board endorsement • Submitting to the CAATE President no later than February 1 of the following calendar year, one copy of a written Annual Report of the work of the Committee during the year just completed • Providing written reports for CAATE Board meetings as requested
Committee Leadership	<p>Committee Chair: Chris Schmidt Committee Vice-Chair: Board Liaison:</p>
Desired Qualifications of Committee Members	<ul style="list-style-type: none"> • Ability to communicate professionally (strong oral and written communication) • Ability to work with other members as a collaborative and contributing teammate • Attention to detail on all reports • Demonstrate fairness and maintain confidentiality • An understanding of the accreditation standards and peer review process
Committee Composition	The Committee shall consist of at least fifteen (15) voting members. The Committee Chair shall be appointed by the CAATE President. Members shall serve a three-year, once-renewable term.

Decision Making	The Review Committee will seek to make decisions through consensus. The Chair will make a diligent effort to engage all members in decisions. An official vote will be made on all accreditation action recommendations and a written record of the decision along with any objections will be created. Decisions of the group should be presented to the Board Liaison for review and final approval by the Board of Commissioners.
Anticipated Commitment	Twenty (20) hours per month that includes meetings.