



Voluntary Withdrawal FAQ's

Please Note: A program in voluntary withdrawal of accreditation may still have its accreditation withdrawn (non-voluntary) by the Commission prior to its closing date if compliance with the Standards is not maintained.

The program that is voluntarily withdrawing accreditation should use the following language on their website and other publicly available documents: *"(Name of Program) is currently accredited by the Commission on Accreditation of Athletic Training Education (CAATE), 6850 Austin Center Blvd., Suite 100, Austin, TX 78731-3101. The program has chosen to Voluntarily Withdraw its CAATE Accreditation effective (INSERT DATE)."*

The program that is voluntarily withdrawing accreditation and that is on Probation should use the following language on their website and other publicly available documents: *"(Name of Program) is currently on probation by the Commission on Accreditation of Athletic Training Education (CAATE), 6850 Austin Center Blvd., Suite 100, Austin, TX 78731-3101. The program has chosen to Voluntarily Withdraw its Accreditation effective (INSERT DATE). The program will remain on probation until the Withdraw is effective and the program is closed."*

- 1. How long can a program be in the withdrawal phase without having to do a self-study if they are scheduled for one?** A program who has submitted their Voluntary Withdrawal documentation to the CAATE and has been notified that the withdrawal date and documentation is satisfactory will not have to do a self-study. However, programs going through Voluntary Withdrawal are expected to remain in compliance with the Standards and must submit Annual Reports, submit any Progress Reports, and pay annual accreditation fees until the approved date of withdrawal.
- 2. If the institution decided to close the program upon the conclusion of their accreditation cycle (e.g. 2017-2018) would the students graduating in that May be eligible to sit for the BOC?** Yes. The program would need to submit their Voluntary Withdrawal documentation, and have it approved by the CAATE. It is recommended that the program submit documentation for Voluntary Withdrawal by June 1 (before the self-study due date of July 1). The program could not accept students for that fall.
- 3. Would there be a possibility to obtain a one-year extension of accreditation after a program closes?** According to the CAATE's Policy and Procedures, once the CAATE approved the programs Voluntary Withdrawal date, the program cannot admit students into the program. So, if the program has submitted their Voluntary Withdrawal documentation and teach out plan, the closing date should be after the last class graduates. Students may not be admitted, enrolled, or matriculated into the professional

phase of the program after the Voluntary Withdrawal documentation has been approved by the CAATE.

4. **Programs Voluntary Withdrawing for Standard 11: Will they have to continue to submit a Progress Report even though the program will not meet the 70% three-year aggregate BOC Pass Rate?** Yes. It is expected that programs remain in compliance with all Standards during the withdrawal process. Programs that have non-compliances will be required to complete Progress Reports on the non-compliant Standards until the withdrawal date.
5. **Programs who are Voluntary Withdrawing and the Program Director leaves.** The Program must submit a Substantive Change for interim PD and follow the Substantive Change process.
6. **Will a program who is Voluntary Withdrawing have to remain compliant with Standard 30?** Programs are expected to remain in compliance with all Standards during the withdrawal process. All aspects of the programs closure plan, including their teach out-plan and staffing levels must be approved by the CAATE.
7. **If my program is not transitioning to a master's program, do we have to complete Voluntary Withdrawal?** Yes. Programs who are not transitioning to the master's degree must complete Voluntary Withdrawal.

