



2014 Elections Commissioner Vacancy Announcement

The Commission on Accreditation of Athletic Training Education (CAATE) is pleased to announce the following vacancy and seeks outstanding nominees for this elected position. Self-nomination by qualified candidates is strongly encouraged:

- One (1) Athletic Trainer Commissioner seat on the CAATE Commission beginning Summer of 2015

Term of Office: Three (3) year terms with no more than two (2) consecutive terms (6 year maximum).

About the CAATE

The Commission is a voluntary non-governmental specialized accreditor for Professional and Post-Professional Degree and Residency Programs in Athletic Training. The Commission consists of six (6) BOC certified athletic trainers elected by the accredited programs, four (4) sponsoring organization representatives, one (1) public member, and one (1) institution administrator. The terms of each Commissioner is 3 years. Commissioners may serve no more than two (2) consecutive terms.

Commissioner Functions

Oversee voluntary non-governmental specialized accreditation, adopt Standards that govern acceptable practices, make final accreditation decisions, develop and maintain collaborative and publically accessible policies and procedures, maintain accreditation records, encourage innovation in athletic training educational programs beyond the requirements delineated in the Standards, maintain and make publicly available the accreditation status of all accredited programs.

Required Qualifications:

- a. Current national certification and be in good standing with the Board of Certification (BOC);
- b. A minimum of five (5) years as a BOC-credentialed athletic trainer;
- c. Current or past CAATE program experience, or professional/post professional athletic training education experience.
- d. Demonstrated leadership abilities; and
- e. No negative practice sanctions (state/BOC)

Preferred Qualifications

The Commission strongly encourages ATs with the following preferred qualifications to consider applying:

- Demonstrated knowledge, experience and expertise in accreditation of athletic training education
- Diversity in all respects including race and ethnicity, age, education level, , and geographic location
- Complimentary professional experience to existing Commissioners, including characteristics of applicant institution, department, and program with regard to size, mission, Carnegie classification, and availability of other health care professions
- International experience related to AT education or healthcare delivery
- Institutional accreditation or assessment experience

Nomination Process:

The nominations/self-nominations are reviewed by the Nominating Committee to assure that the individual meets the required and how each individual nominee fulfills the preferred qualifications specified. The Nominating Committee is composed of: Two (2) Members of the Commission, Two (2) Former members of the CAATE/JRC-AT or PEC, and One (1) Current Program Director. Nominating Committee members are selected by the President. Their duties, roles and responsibilities include: Identifying qualified candidates for Commission openings, reviewing credentials and professional qualifications, and creating a final slate of two candidates for the election that is then put forward to accredited programs for a vote.

Selection Process:

Commissioners are ultimately elected through an electronic vote of the CAATE-accredited programs. Each CAATE-accredited Athletic Training program (professional post-professional degree and residencies) will receive a single electronic ballot to vote for one (1) Commissioner in this election. While access to the ballot is available only through the Program Director who is currently listed in the CAATE database, the Commission strongly encourages institutions/programs to solicit input from all of their stakeholders in considering candidates for selection.

We anticipate the slate of candidates will be announced in August 2014. **Voting will be conducted in September of 2014.** The candidate who receives the most votes cast by the accredited programs will be elected to fill the available seat on the Commission and will begin their term at the conclusion of old business during the Commission's 2015 summer meeting.

Application Materials:

1. Current vita;
2. Letter of interest for the Commission;
3. Biography including: Name and full professional credentials, current employment, history with accreditation and Athletic Training Education,
4. Personal philosophy statement and rationale for candidacy, and contributions to the future success of the profession and CAATE.
5. One (1) letter of recommendation;
6. Three (3) references with phone numbers and email addresses. Current Commissioners should not serve as references.

Application Process:

Interested applicants should submit **all** required application documentation to Ms. Ashley Ahern, Accreditation Assistant at Ashley@caate.net no later than close of business on **Friday, August 1, 2014.** The CAATE Nominating Committee will review all applications and forward a slate of two candidates to the CAATE.