



## **2020 CAATE ATHLETIC TRAINER COMMISSIONER VACANCY ANNOUNCEMENT**

The Commission on Accreditation of Athletic Training Education (CAATE) is pleased to announce the following vacancy and seeks outstanding nominees for this elected position. Self-nomination by qualified candidates is strongly encouraged:

- **One (1) Athletic Trainer Commissioner on the CAATE Commission with expertise in Professional Athletic Training Programs. Term begins at the fall meeting of 2020. The elected person will begin attending meetings in a non-voting capacity starting with the spring 2020 meeting.**

### **Term of Office**

Three (3) year terms with no more than two (2) consecutive terms (6-year maximum).

### **About the CAATE**

The CAATE is a voluntary non-governmental accreditor for educational programs in Athletic Training. The CAATE is governed by the Board of Commissioners, which is led by a President and advised by the Executive Committee and Executive Director. The CAATE is recognized by the Council on Higher Education Accreditation (CHEA). The Board consists of eight (8) athletic training credential holders, two (2) of whom are clinicians, elected by vote of the accredited programs. The board elects three (3) physician members consisting of one (1) each from a lists of candidates provided by the American Academy of Family Physicians (AAFP) and the American Academy of Pediatrics (AAP) and the third physician serving as a physician at large; one (1) public member; and one (1) institution administrator.

### **Responsibilities of the CAATE**

- a. Developing standards that govern acceptable practices for accredited programs in Athletic Training.
- b. The final decision-making authority for accreditation actions.
- c. Developing and maintaining a collaborative process for policies and procedures and ensuring that those policies and procedures are available for the public.
- d. The annual review and update of the policies and procedures for the purpose of continuity, accountability, responsiveness, and improvement in the provision of accreditation services to our constituents. All modifications to existing policies and procedures will be considered for impact on member institutions. Modifications will be implemented in a timely manner and be made available to the public.
- e. Encouraging innovation in Athletic Training Programs beyond the requirements delineated in the Standards.
- f. Maintaining and making publicly available the accreditation status of all accredited programs.

## **Required Qualifications**

- Current national certification and in good standing with the Board of Certification (BOC) and regulatory bodies (no negative practice sanctions)
- A minimum of five (5) years as a BOC-credentialed athletic trainer
- Current NPI number
- Current or past CAATE program experience, or professional/post professional athletic training education experience.
- Demonstrate leadership abilities

## **Preferred Qualifications**

The Commission strongly encourages ATs with the following preferred qualifications to consider applying:

- Demonstrate knowledge, experience and expertise in accreditation of athletic training education.
- Diversity in all respects including race and ethnicity, age, education level, and geographic location.
- Complimentary professional experience to existing Commissioners, including characteristics of applicant institution, department, and program with regard to size, mission, and availability of other health care professions.
- International experience related to AT education or healthcare delivery.
- Institutional accreditation or assessment experience.

## **Nomination Process**

The nominations/self-nominations are reviewed by the Nominating Committee (Ad Hoc Committee) to assure that the individual meets the required and how each individual nominee fulfills the preferred qualifications specified. The Nominating Committee is composed of: Two (2) Members of the Commission, One (1) Former member of the Commission and Two (2) current Program Directors. Nominating Committee members are selected by the President. Their duties, roles and responsibilities include: Identifying qualified candidates for Commission openings, reviewing credentials and professional qualifications, and presenting a final slate of candidates to the Commission.

## **Selection Process**

Commissioners are ultimately elected through an electronic vote of the CAATE accredited programs. Each CAATE-accredited Athletic Training program (professional, post-professional degree and post-professional residencies) will receive a single electronic ballot to vote for each of the available Commissioner seats in this election. While access to the ballot is available only through the Program Director who is currently listed in the CAATE database, the Commission strongly encourages institutions/programs to solicit input from all of their stakeholders in considering candidates for selection.

## **Application Materials**

1. Current vita/resume.
2. Letter of interest for the Commission: Within the letter of interest, the applicant should speak to the specific qualifications as described above. In addition, the letter should include a personal philosophy statement and rationale for candidacy, and contributions to the future success of the profession and CAATE.
3. Three (3) references with phone numbers and email addresses. References should be able to speak to the applicant's ability to fulfill the preferred and required qualifications. Current Commissioners should not serve as references.

**Application Process**

Interested applicants should submit all required application documentation to Ashley Ahearn ([ashley@caate.net](mailto:ashley@caate.net)) no later than close of business on **October 20, 2019**. The CAATE Nominating Committee will review all applications and forward a slate of two candidates for the position to the CAATE.