eAccreditation Update

In order for the BOC exam results to populate in the BOC Pass Rate Table, you have to match each student in a cohort to his/her BOC ID. This can be done by navigating to the 'Students' tab and using the 'BOC Search' tool to match the students to their BOC ID. **Be sure that for all students who have graduated you have changed their status from 'in progress' to 'graduated.'**
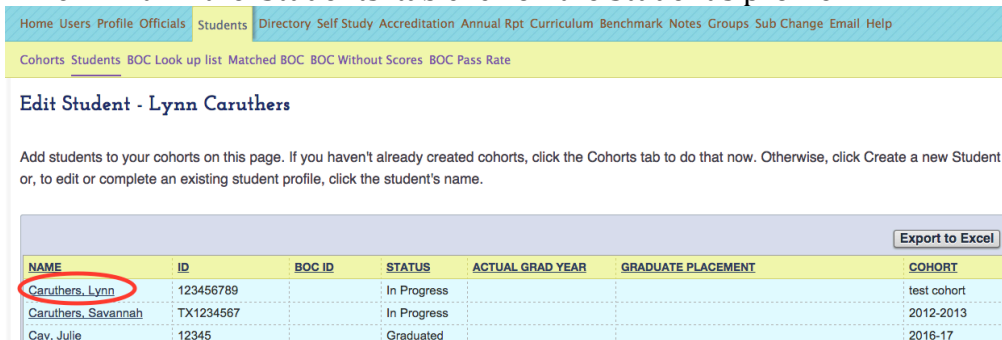
Please note: The BOC Pass Rate information published on the CAATE website is updated once annually, each November/December. The BOC exam is offered on several dates each year and uploaded into eAccreditation approximately 6 weeks following each examination window. Programs may have more recent pass rate information posted on their program websites.

Please also verify that in your Institution Profile the following are complete:
- o Left hand column (please include the URL for the following):
  - o AT program website
  - o Page listing student outcomes (for professional programs this is BOC pass rate)
  - o Page listing CAATE accreditation status
- o Right hand column:
  - o Department/School AT program is housed
  - o College where AT program is housed (if applicable)

Matching Students to their BOC ID

- o Within the 'Students' tab click on the Student's profile

- o The Student's profile will appear. Click on 'BOC Search' to match the student to their BOC ID.

BOC Candidate ID		Marital Status

BOC Candidate ID

[_____] [BOC Search]

Name

[Lynn] [Caruthers]

Student University ID

[123456789]

Sex

○ Male
○ Female
○ Transgender

Race/Ethnicity

Marital Status

○ Divorced
○ Married
○ Separated
○ Widowed
○ Single
○ Do Not Know

Type of Student

◉ Regular Student
○ Transfer Student
○ Advanced Placement Student

Student Status

- o   Click on the BOC ID that matches with the Student's name and click 'Save'

Student BOC Look Up

💡 Please click on t
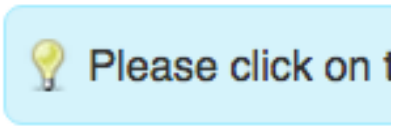
Seach by First/Last n

BOC ID   F

BOC214710   E

- o   Once a student has been matched to their BOC ID the BOC Pass Rate Table will automatically update

Updating Student's Graduation Status

- o Within the 'Students' tab click on the Student's profile. Within the Student's profile, update the 'Student Status,' 'Graduate Placement,' and 'Actual Graduation Year.'

Student Status

- ◉ In Progress
- ○ Leave of Absence
- ○ Dropped out non-academic
- ○ Dropped out academic (including dismissal)
- ○ Transferred out
- ○ Graduated

Graduate Placement (If this information is not available, you can answer at a later time)

- ○ Employed as an Athletic Trainer
- ○ Employed other than as an Athletic Trainer
- ○ Employed as an Athletic Trainer and in a degree program
- ○ Not Employed, due to military service
- ○ Not Employed, due to enrollment in another degree program
- ○ Not employed
- ○ Do Not Know

Actual Graduation Year

Updating Profile Page

o Navigate to the 'Profile' page where all information can be updated

Home Users Profile Officials Students Directory Self Study Accreditation Annual Rpt Curriculum Benchmark Notes Groups Sub Change Email Help

Institutional and Program Profile

Institution Information

Institution Name

CAATE

Institution Category

Academic Medical Institution

Institution Type

Private not-for profit

Carnegie Classification (Basic)

Master's

Search for your institution's category.

Regional Accreditors

Middle States Association of Colleges and Schools, Commission o

Provide URLs for the following information:

URL of the Institution's website:

www.caate.net

URL of AT Program's Home Page:

www.caate.net/athletictraining

URL of page listing your Student Outcomes. (For Professional Programs this is BOC pass rate)

www.caate.net/outcomes

URL of the page listing the CAATE accreditation status:

www.caate.net/accreditation

Address

6836 Austin Center Blvd.

Street Address (line 2)

Street Address (line 3)

Austin

USA   Texas   78731

Name of Department AT Program is housed:

School (if applicable):

Athletic Training

College (if applicable):

Health Sciences

School Code

00000TX

Date to Submit your Self Study

What type of program are you seeking to accredit?

Professional

Degree Type

Masters